

To,  
The Registrar of Companies  
4<sup>th</sup> Floor, IFCI Tower,  
61, Nehru Place,  
New Delhi-110019

**Sub: Clarification Note for Extension of time for holding  
Annual General Meeting (AGM) for the Financial Year ended 31/03/2020**  
**Ref: Order No.: ROC/Delhi/AGM Ext. /2020/11538**

Dear Sir (s),

This letter is in reference to your **Order No. ROC/Delhi/AGM Ext./2020/11538** dated **08/09/2020** passed with respect to granting of extension of time for holding Annual General Meeting (AGM) for the Financial Year ended 31/03/2020.

Pursuant to the said order, your good office (The Registrar of Companies), extended the time to hold the Annual General Meeting (AGM), other than the first AGM, for the financial year ended on 31.03.2020 for companies within the jurisdiction of the office of Registrar of Companies, NCT of Delhi & Haryana, which are unable to hold their AGM for such period within the due date of holding the AGM by a period of three months from the due date by which the AGM ought to have been held in accordance with the provisions of sub-section (1) to Section 96 of the Act, without requiring the companies to file applications for seeking such extension by filing the prescribed Form No. GNL-1.

Accordingly, the Company is conducting the 3<sup>rd</sup> Annual General Meeting for the Financial Year ended 31/03/2020 on Saturday, 5<sup>th</sup> December, 2020, which is within the specified time limit of extension granted as per the said order.

A copy of **Order No. ROC/Delhi/AGM Ext./2020/11538** dated **08/09/2020** is enclosed herewith for your kind perusal and records.

Thanking You,  
Yours' faithfully,

For and on behalf of  
Gipskarton India Private Limited

FOR GIPSKARTON INDIA PVT. LTD.

*Mohit Gupta*

Mohit Gupta  
Director

DIN: 02366798

Add: F-7, Bhagwan Dass Nagar,  
East Punjabi Bagh, New Delhi-110026

भारत सरकार  
कार्पोरेट कार्य मंत्रालय  
कार्यालय कंपनीज रजिस्ट्रार, दिल्ली एवं हरियाणा  
चतुर्थ तल, आई.एफ.सी.आई. टॉवर, 61 नेहरू प्लेस,  
नई दिल्ली -110019



GOVERNMENT OF INDIA  
MINISTRY OF CORPORATE AFFAIRS,  
OFFICE OF REGISTRAR OF COMPANIES,  
NCT OF DELHI & HARYANA  
4<sup>TH</sup> FLOOR, IFCI TOWER, 61,  
NEHRU PLACE, NEW DELHI -110019

No. ROC/Delhi/AGM Ext./2020/11538

Dated: 08.09.2020

**ORDER**

**Sub: Extension of time for holding of Annual General Meeting (AGM) for the financial year ended on 31.03.2020**

1. Whereas sub-section (1) of section 96 of the companies Act, 2013 (the Act) provides, inter-alia, that every company, other than a One Person Company, shall in each year hold in addition to any other meetings, a general meeting as its annual general meeting (AGM) and shall specify the meeting as such in the notices calling it, and not more than fifteen months shall elapse between the date of one AGM of a company and that of the next;
2. And whereas, the first proviso to sub-section (1) of section 96 of the Act provides that in case of the first AGM, it shall be held within a period of nine months from the date of closing of the first financial year of the company and in any other case, within a period of six months, from the date of closing of the financial year;
3. And whereas, the third proviso to Section 96(1) of the Act provides that the Registrar may, for any special reason, extend the time within which any annual general meeting, other than the first annual general meeting, shall be held, by a period not exceeding three months;
4. And whereas, various representations have been received from the companies, Industry bodies and Professional Institutes pointing out that several companies are finding it difficult to hold their AGM for the financial year ended on 31.03.2020 due to the difficulties faced in view of the Covid-19 Pandemic;
5. And whereas, the representations have been considered and the undersigned is of the considered opinion that due to such unprecedented special reasons, the time within which the AGM for the financial year ended on 31.03.2020 is required to be held as per provisions of sub-section (1) of Section 96 ought to be extended in terms of the third proviso to section 96(1);

*J. Kumar*

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6. Now, therefore, in terms of power vested with the undersigned under the third proviso to sub-section (1) of section 96 of the Act, I hereby extend the time to hold the AGM, other than the first AGM, for the financial year ended on 31.03.2020 for companies within the jurisdiction of this office (i.e, Registrar of Companies, NCT of Delhi & Haryana), which are unable to hold their AGM for such period within the due date of holding the AGM by a period of three months from the due date by which the AGM ought to have been held in accordance with the provisions of sub-section (1) to section 96 of the Act, without requiring the companies to file applications for seeking such extension by filing the prescribed Form No. GNL-1.

Explanation: It is hereby clarified that the extension granted under this Order shall also cover the:

- (i) pending applications filed in Form No. GNL-1 for the extension of AGM for the financial year ended on 31.03.2020, which are yet to be approved;
- (ii) applications filed in Form No. GNL-1 for the extension of AGM for the financial year ended on 31.03.2020, which were rejected,

where the approval for extension of AGM upto 3 months from the due date of the AGM shall be deemed to have been granted by the undersigned without any further action on the part of the company.

(Santosh Kumar)  
Registrar of companies,  
NCT of Delhi & Haryana

संतोष कुमार/SANTOSH KUMAR  
कम्पनी रजिस्ट्रार/Registrar of Companies  
कार्यालय कम्पनी रजिस्ट्रार, रा. रा. क्षेत्र, दिल्ली एवं हरियाणा  
Office of Registrar of Companies, NCT of Delhi & Haryana  
कारपोरेट कार्य मंत्रालय/Ministry of Corporate Affairs  
भारत सरकार/Government of India